

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, June 9, 2015

Attendants:

BOARD-

Pam Merkadeau (PM)
Michelle McNeil (MM)
Johanna Anton (JA)
Eric Olbekson (EO)
Hal Carroll (HC)

STAFF-

Brigitte Shearer (BS)
Portor Goltz (PG)
Mike Koenig
Tricia Hall

CALL TO ORDER

The meeting was called to order at 7:02pm by Board Member PM

REVIEW AND APPROVAL OF THE MINUTES

Board Member MM made a motion to approve the minutes of the May 12, 2015 Regular Board Meeting (JA second). The Board voted as follows: MM: yes PM: yes HC: yes JA: yes EO: yes

INTRODUCTION OF GUESTS

None

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

None

MANAGER'S REPORT

A. Programming –

- a. EEC – EEC just hosted a petting zoo for the kids. Graduation is June 25 at 4pm.
- b. Pool – Revenue is a bit behind for May, but YTD net income is ahead of last year
- c. ASP – Camp is 100% full. Next year, we will require full payment at time of registration.
- d. Seasonal Programs/ Special Events – classes and rentals will meet budget numbers. Seniors trip to Graton is happening on Friday.

- B. Facilities & Grounds – We finally received our official LEED certificate. PG&E re-piping was completed. The Fence at the pathway will be rebuilt next week. July 3,4 prep is underway. The lawn outside the EEC building is in bad shape. We will look into options to address that.
- C. Administration –All staff training went very well. PUC rates will be increasing. We will appeal any reduction in our water allowance. Election notices are posted on the website and in the lowdown. The Board will reconvene in August to further discuss the strategy. Currently the District will not expend major funds on the existing building, including the guard office. The Park & Rec Commissioner workshop will be on June 27th. The Rec has drafted a gender identity policy for review by counsel and Board.

COMMITTEE REPORTS

The Ad-hoc Committee addressing personnel issues for budget planning met on May 31. Recommendations from that meeting were presented to the Board and will be incorporated into a draft budget.

FINANCIAL REPORT

The YTD financials were discussed. Revenue and Expenses are on track to meet or exceed overall budget goals. Fixed Asset spending has been reduced in light of strategic direction.

UNFINISHED BUSINESS

- A. Resolution 2015-1 –
Board Member JA made a motion to approve resolution 2015-1 (MM second). The Board voted as follows: MM: yes PM: yes HC: yes JA: yes EO: yes

NEW BUSINESS

- A. Ad hoc Finance Committee meeting schedule – the Ad hoc committee will meet on July 13 at 4pm.
- B. General Manager employment agreement renewal – This topic was continued.
- C. UPCOMING MEETINGS: July 14, August 11,

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member JA made a motion to pay the bills (EO second) and the motion passed.

The Board voted as follows: MM: yes PM: yes HC: yes JA: yes EO: yes

ADJOURNMENT

Board Member EO made a motion to adjourn the meeting (HC second)

The Board voted as follows MM: yes PM: yes HC: yes JA: yes EO: yes The meeting adjourned at 8:02pm.

Respectfully submitted,

Brigitte Shearer
Board Secretary